

**MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF THE  
MOVE ROLLA TRANSPORTATION DEVELOPMENT DISTRICT**

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The Board of Directors of the Move Rolla Transportation Development District (the "District"), met at 4:00 p.m. on July 5, 2017, in the 3rd floor conference room located at Rolla City Hall, 901 N. Elm Street, in Rolla, Missouri.

The following persons were present or absent at the meeting as indicated. Unless otherwise stated, all persons were physically present at the meeting.

<u>Name</u>	<u>Present/Absent</u>
Louis J. Magdits IV, Chairman and Director	<u>Present</u>
Randy Verkamp, Vice Chairman and Director	<u>Present</u>
Walt Branson, Treasurer and Director	<u>Present</u>
Ed Clayton, Secretary, Assistant Treasurer and Director	<u>Present</u>
John Butz, Executive Director and Assistant Secretary	<u>Present</u>

The following persons were also present at the meeting: Mark Grimm (Gilmore & Bell); Steve Hargis (City of Rolla); Darin Pryor (City of Rolla); Steffanie Rogers (City of Rolla); Rodney Bourne (Rolla Municipal Utilities); Chad Davis (Rolla Municipal Utilities); Gary Hicks (Phelps County); and Larry Stratman (Phelps County).

**Approval of Minutes**

The minutes of the meeting of the Board of Directors held on May 15, 2017, were reviewed and, on motion duly made by Director Verkamp, seconded by Director Branson and voted on and adopted as follows:

Aye: Magdits, Verkamp, Branson, Clayton, Butz.

Nay: None.

**Approval of Disbursement Request**

The matter of approving a certificate of reimbursable costs from the Project Account from the Project Fund came on for consideration and was discussed. Upon motion duly made by Director Branson, seconded by Director Clayton, and voted on as set forth below, the disbursements presented to the Board of Directors were approved.

Aye: Magdits, Verkamp, Branson, Clayton, Butz.

Nay: None.

**Discuss Rolla Westside Marketplace Project**

- a. *Approve street lighting work and purchase of materials by Rolla Municipal Utilities* – The matter of cooperating with Rolla Municipal Utilities for the purchase and installation of street lights, purchase of 12 smooth concrete poles, and related equipment came on for consideration. Mr. Butz explained that RMU would likely be the least expensive option for such services and materials. Upon motion made by Director Verkamp, seconded by Director Magdits, and passed unanimously, the Board of Directors authorized payment to RMU for the contemplated services and materials and authorized the Chairman and Executive Director to take such actions as may be necessary or desirable cause such work to be completed, including, without limitation, execution of a letter agreement or memorandum of understanding recognizing the District’s promise to pay for such services and materials.
- b. *Approve street lighting work by Bloomsdale Excavating* – The matter of installing conduit for street lighting came up for consideration. Mr. Butz explained that the work could be performed most efficiently in terms of time and cost if performed pursuant to an amendment to the existing contract between UTW Rolla Development, LLC and Bloomsdale Excavating. Upon motion made by Director Branson, seconded by Director Verkamp, and passed unanimously, the Board of Directors authorized payment for the contemplated street lighting project and authorized the Chairman and Executive Director to take such actions as may be necessary or desirable cause such work to be completed, including, without limitation, execution of a letter agreement or memorandum of understanding, recognizing the District’s promise to pay for such work.
- c. The matter of purchasing two more poles, a total of 14, for the entrance road and round about came up for consideration. Upon motion made by Director Branson, seconded by Director Clayton, and passed unanimously, the Board of Directors authorized payment for the poles.
- d. The matter of installing poles came up for consideration. Upon motion made by Director Verkamp, seconded by Director Branson, and passed unanimously, the Board of Directors authorized payment to RMU for the installation of poles.

**Discuss Highway 72 Extension Project**

- a. *Approve water line relocation work* – The Board discussed the matter of alternate routes for the water line improvements associated with the Highway 72 project, as noted in the document attached to these minutes. No action taken at this time.

**Discuss Phases and Timing for Other Projects**

- a. *HNTB Task Order - Preliminary scope of work* – HNTB is proposing approximately \$300,000 for US 63 analysis. Change order for sidewalks between 72 and Kingshighway. HNTB proposed \$63,000 for corridor modeling. Proposal for change order will be brought back next meeting.

**Discuss Real Estate Acquisition**

Upon motion made by Director Clayton, seconded by Director Branson, and voted on as set forth below, the Board of Directors decided to go into closed session pursuant to Section 610.021(2) to discuss the acquisition of real estate.

Aye: Magdits, Verkamp, Branson, Clayton, Butz.

Nay: None.

\*\*\*\*\*CLOSED SESSION START\*\*\*\*\*

Upon motion made by Director Verkamp, seconded by Director Clayton, and voted on as set forth below, the Board of Directors decided to return to open session.

Aye: Magdits, Verkamp, Branson, Clayton, Butz.

Nay: None.

\*\*\*\*\*CLOSED SESSION END\*\*\*\*\*

**Comments by Board, Advisors and Public**

Gary advised the Board he foresees problems on Sally Road, south of Westside Marketplace. The hill need to be reduced, maybe widen the road. Steve is open to reducing height of the hill. John Butz advised that needed re-striping should be done in next phase.

**Call of and Date for Next Board Meeting**

The next meeting of the Board of Directors was tentatively scheduled for August 4, 2017 at 4:00 p.m.

**Adjournment**

There being no further business to come before the Board of Directors, upon motion duly made by Director Verkamp, seconded by Director Branson and unanimously carried, the meeting was adjourned.



13, 4  Secretary of the Board of Directors