

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
MOVE ROLLA TRANSPORTATION DEVELOPMENT DISTRICT**

The Board of Directors of the Move Rolla Transportation Development District (the “District”), met at 4:30 p.m. on April 17, 2017, in the 3rd floor conference room located at Rolla City Hall, 901 N. Elm Street, in Rolla, Missouri.

The following persons were present or absent at the meeting as indicated. Unless otherwise stated, all persons were physically present at the meeting.

<u>Name</u>	<u>Present/Absent</u>
Louis J. Magdits IV, Chairman and Director	Present
Randy Verkamp, Vice Chairman and Director	Present
Walt Branson, Treasurer and Director	Present
Ed Clayton, Secretary, Assistant Treasurer and Director	Present
John Butz, Executive Director and Assistant Secretary	Present

The following persons were also present at the meeting: Mark Spykerman (Gilmore & Bell); Steve Hargis (City of Rolla); Steffanie Rogers (City of Rolla); Darin Pryor (City of Rolla); Susan Koppelman (City of Rolla).

Approval of Minutes

The minutes of the meeting of the Board of Directors held on March 6, 2017, were reviewed and, on motion duly made by Director Verkamp, seconded by Director Branson and voted on and adopted as follows:

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Introduction of Susan Koppelman

Mr. Butz informed the Board of Directors that the City of Rolla had recently decided to hire Susan Koppelman to help oversee construction of the District’s projects. The Board of Directors discussed Ms. Koppelman’s qualifications.

Approval of Requisition Certificate

The matter of approving a requisition certificate to authorize disbursement from the Project Account from the Project Fund came on for consideration and was discussed. The form of requisition certificate was shown to the Board of Directors and the Board discussed the costs to be reimbursed to the City of Rolla, including the expenses shown on the financial report and the reimbursements due to the hospital, university and developer for the Move Rolla Transportation Study, which totaled \$1,255,971.25. Upon motion duly made by Director Branson seconded by Director Verkamp, and voted on as set forth below, the requisition certificate was approved.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Approval of Project Design Contract

Mr. Butz presented the contract entered into between the City and HNTB for design of the Highway 72 extension project. Upon motion made by Director Verkamp, seconded by Director Branson and voted on as set forth below, the District approved the contract, acknowledged that it would pay the costs due under the contract for the design of the Highway 72 extension project, and authorized the Chairman of the District to execute requisition certificates to make payments when due under said contract.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Approval of Demolition and Environmental Management Firm

Mr. Butz described the City’s request for qualifications process for selection of a consultant to manage demolition and environmental remediation of properties acquired for the Highway 72 extension project, and noted that City staff has recommended that the City Council enter into a contract with Integrity Engineering, Inc. Upon motion made by Director Verkamp, seconded by Director Branson and voted on as set forth below, the District concurs with City staff’s recommendation.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Sales Tax Holiday

The matter of opting out of the state-imposed back-to-school sales tax holiday came on for consideration. Upon motion duly made by Director Verkamp, seconded by Director Magdits, and after consideration and discussion by the Board of Directors, Resolution No. 2017-22 was unanimously carried and adopted as follows:

A RESOLUTION TO OPT OUT OF THE STATE-IMPOSED SALES TAX HOLIDAY BY PROHIBITING THE PROVISIONS OF SECTION 144.049 OF THE REVISED STATUTES OF MISSOURI, AS AMENDED, FROM EXEMPTING SALES THAT OCCUR WITHIN THE DISTRICT FROM LOCAL SALES TAX.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Budget

The matter of adopting an amended budget for the fiscal year ending September 30, 2017, came on for consideration and was discussed. Upon motion duly made by Director Verkamp, seconded by Director Branson, after further consideration and discussion by the Board of Directors, Resolution No. 2017-23 was carried and adopted as follows:

A RESOLUTION ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2017 AND A BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Discussion of Right-of-Way Purchases

Upon motion made by Director Verkamp, seconded by Director Magdits, and voted on as set forth below, the Board of Directors decided to go into closed session pursuant to Section 610.021(2) to discuss the acquisition of real estate.

Aye: Magdits, Verkamp, Branson, Clayton.

Nay: None.

Comments by Board, Advisors and Public

Mr. Spykerman noted that the State Auditor had recently put out a report on transportation development districts.

Mr. Butz discussed future contracts for project design. The Board discussed whether the hospital or university would like to participate in any contractor selection panels. Mr. Branson suggested that the university should participate.

Call of and Date for Next Board Meeting

The next meeting of the Board of Directors was scheduled for May 1, 2017 at 4:30 p.m.

Adjournment

There being no further business to come before the Board of Directors, upon motion duly made by Director Verkamp, seconded by Director Branson and unanimously carried, the meeting was adjourned.



Asst  Secretary of the Board of Directors